

**Memorandum of Understanding  
between  
The Fontana Unified School District  
and  
Fontana Teachers Association**

**Transfer Procedures to Address Overstaffing Due to Declining Enrollment**

This Memorandum of Understanding (MOU) is agreed upon between the Fontana Unified School District (hereinafter referred to as the "District") and Fontana Teachers Association (hereinafter referred to as the "Association").

The purpose of this Memorandum of Understanding is to effectively address the current excess number of FTE's, to give Bargaining Unit Members the opportunity to submit a transfer, and to provide their assignment to meet CBA timelines for filling current open positions for the 2024/2025 school year.

[REDACTED]

The transfer process has been modified as follows

8.2.1 When a vacancy is identified, first consideration shall be given to bargaining unit members at the site. The site administration or designee shall post the vacancy via email at the site

[REDACTED]

[REDACTED]

[REDACTED]

8.4.3.3 If a position is filled by an involuntary transfer, the qualified member with the least District seniority shall be selected.

8.4.3.4 When a bargaining unit member is involuntarily transferred, the District shall:

- Provide notice of the involuntary transfer to the bargaining unit member as soon as practical.
- Provide the bargaining unit member with two (2) days release time to set up the new class in the event a bargaining unit member is transferred.

